

Dear Village School Families,

This is a holiday gift-giving program for faculty and staff, similar to ones at other independent schools. It benefits our teachers by giving them cash **instead of** presents for the holiday season. These monetary gifts are a wonderful way to show our appreciation for the dedication and effort by all the members of the Village School faculty and staff to our children. This program is meant to be in lieu of the many gifts we, as parents, are shopping for as the holidays approach.

Attached is a list of all the grade level teaches, specialty teachers, assistant teachers and support staff who make Village School a vital, stimulating and safe place for our children. There is no obligation to contribute and you may give to all or any listed. You may give any amount you wish. As a guideline, we recommend from \$20 to \$75 for your classroom teachers, \$10 to \$25 for classroom aides and specialty teachers (Spanish, Technology, Science, Library, Music, Art and P.E.) and \$5 to \$10 for the others on the list. The dollar recommendations are such because the classroom teachers see fewer students. **After you have filled in the desired amount to those you wish to give, please fill in the TOTAL AMOUNT, and make a check payable to Village School Parent Association and return it to the Holiday Giving mailbox located in the front office no later than Wednesday, December 5 by 3 p.m.!!!** Any envelopes received after the deadline will be returned unopened. The Past President will be the only one tallying and issuing the final checks.

Since the inception of the holiday gift-giving program, VSPA has done something for the Administrators to show them how much we appreciate their hard work and dedication. Therefore, Nora, Barbara, Sue, Kim, RoseAnn and Gricelda are not on the list. We encourage you to send or make cards to let them know you are thinking of them.

On the last day of school before the holidays, each person on the list will receive a holiday card listing the names of the children whose families contributed on their behalf along with a holiday check. The amount donated by each family will remain private. We hope that all of you will participate and help to make the holidays a bit simpler and much more relaxing.

Additional forms available online through the VSPA section of the Village School website. If you have any questions, please contact Carolyn Jordan by email at cjordan@chrisglase.com, or phone at (310) 472-6890.

Village School Parent Association